

Registration No. 5028T – Trade Union  
And Labour Relations (Consolidation)  
Act 1992

**AEGIS THE UNION**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 30 JUNE 2020**

## **AEGIS THE UNION**

### **COMPANY INFORMATION**

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<b>Treasurer</b>	Mrs Fiona Steele
<b>General secretary</b>	Mr. Brian Linn
<b>Union address</b>	Aegon UK Lochside Crescent Edinburgh Park Edinburgh EH12 9SE
<b>Accountants</b>	Cunningham Grant Chartered Accountants G6 The Granary Business Centre Coal Road Cupar Fife KY15 5YQ
<b>Auditors</b>	Johnston Smillie Ltd Chartered Accountants 6 Redheughs Rigg Edinburgh EH12 9DQ
<b>Bankers</b>	Unity Trust Bank Nine Brindley Place Birmingham B1 2HB

# AEGIS THE UNION

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## **AEGIS THE UNION**

### **STATEMENT OF THE COMMITTEE OF MANAGEMENT'S RESPONSIBILITIES**

**FOR THE YEAR ENDED 30 JUNE 2020**

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The Committee of management are responsible for preparing the financial statements in accordance with applicable law and regulations.

The Constitution of the Association requires the Committee of Management to prepare financial statements for each year. The Committee of management have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the association and of the surplus or deficit of the association for that period. In preparing those financial statements, the Committee of management are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the association will continue in business.

So far as the Committee of Management is aware, there is no relevant audit information of which association's auditor is unaware. Additionally, the Committee of management have taken all the necessary steps that they ought to have taken to make themselves aware of all relevant audit information and to establish that the auditor is aware of that information.

Brian Linn



**Mr. B. Linn**

**On behalf of the Committee of Management**

10/11/2020

## **AEGIS THE UNION**

### **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF AEGIS THE UNION**

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#### **Opinion**

We have audited the financial statements of Aegis the Union (the 'Union') for the year ended 30 June 2020 which comprise the income and expenditure account, the balance sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the Union's affairs as at 30 June 2020 and of its deficit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Trade Union and Labour Relations (Consolidation) Act 1992.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Committee of Management' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Committee of Management have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### **Other information**

The Committee of Management are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# AEGIS THE UNION

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF AEGIS THE UNION

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### Matters on which I am required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Committee of Management' report.

We have nothing to report in respect of the following matters where the Trade Union and Labour Relations (Consolidation) Act 1992 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Committee of Management' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

### Respective responsibilities of Committee of Management

As explained more fully in the Committee of Management's responsibilities statement, the Committee of Management are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Committee of Management determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Committee of Management are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee of Management either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

This report is made solely to the Union's members, as a body, in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992. Our audit work has been undertaken so that we might state to the Union's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Union and the Union's members' as a body for our audit work, for this report, or for the opinions we have formed.

*Ross McKay C.A.*

Ross McKay CA (Senior Statutory Auditor)

**for and on behalf of Johnston Smillie Ltd**  
**Chartered Accountants**  
**Statutory Auditor**

*20/11/2020*  
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6 Redheughs Rigg  
Edinburgh  
EH12 9DQ

# AEGIS THE UNION

## INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 JUNE 2020

	Notes	2020	2019
		£	£
<b>Turnover</b>			
Union Dues		259,849	267,289
Donations		169,500	166,000
Commissions Receivable		103	564
Union Learning		331,730	352,343
Settlement Agreements		14,800	7,900
Flat Rental Income	3	10,055	10,494
		<u>786,037</u>	<u>804,590</u>
<b>Administrative Expenses</b>			
Wages and salaries (excl. N.I.)		243,297	261,126
Employer's N.I. contributions		26,668	30,281
Employer's Pension contributions		23,736	27,396
Staff training		5,024	9,886
Insurance		4,170	3,409
Conference		1,052	5,276
Printing, postage and stationery		5,667	1,915
Caseworker expenses		900	350
Telephone		3,989	4,074
Computer running costs		19,653	14,340
Advertising		5,482	5,857
Motor vehicle leasing		18,274	19,610
Motor running expenses		2,461	5,291
Assistant General Secretary Travel		3,438	6,438
General Secretary travel and subsistence		5,915	8,388
General Committee travel and subsistence		10,951	21,849
Deputy General Secretary travel and subsistence		2,751	4,062
Legal and professional fees		19,037	7,696
Audit fees		4,560	3,600
Accountancy fees		3,037	2,396
Bank charges		812	681
Commissions Payable		90	2,389
Lottery		9,561	9,219
Sundry expenses		1,924	386
Flat rental expenses		2,876	4,457
Affiliation fees		23,079	24,675
Union Learning expenses		338,826	336,863
Bad debts written off		400	-
(Gain) on disposal of tangible fixed assets		-	-
Depreciation on tangible fixed assets	5	818	970
		<u>(788,448)</u>	<u>(822,880)</u>
<b>Operating (deficit) before interest and tax c/f</b>		<b>(2,411)</b>	<b>(18,290)</b>

## AEGIS THE UNION

### INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 JUNE 2020

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	Notes	2020 £	2019 £
<b>Operating (deficit) before interest and tax b/f</b>		(2,411)	(18,290)
Other interest receivable and similar income	3	415	491
Interest payable and similar charges		-	-
<b>Operating (deficit) before tax</b>		<u>(1,996)</u>	<u>(17,799)</u>
Tax on deficit on ordinary activities		(1,443)	(1,240)
<b>Operating (deficit)</b>		<u><u>(3,439)</u></u>	<u><u>(19,039)</u></u>



# AEGIS THE UNION

## BALANCE SHEET

AS AT 30 JUNE 2020

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	Notes	2020 £	£	2019 £	£
<b>Fixed assets</b>					
Tangible assets	5		185,934		185,644
<b>Current assets</b>					
Stocks		1,000		980	
Debtors	6	102,359		161,602	
Cash at bank and in hand		<u>220,180</u>		<u>202,824</u>	
		323,539		365,406	
<b>Creditors: amounts falling due within one year</b>	7	<u>(36,704)</u>		<u>(74,842)</u>	
<b>Net current assets</b>			286,835		290,564
<b>Total assets less current liabilities</b>			<u>472,769</u>		<u>476,208</u>
<b>Represented by:</b>					
Reserves	8		<u>472,769</u>		<u>476,208</u>

The financial statements were approved by the Committee of Management on 10/11/20

FIONA STEELE

Treasurer *Fiona Steele*

# AEGIS THE UNION

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2020

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### 1. Accounting policies

#### 1.1 Basis of Preparation

The financial statements have been prepared in accordance with Financial Reporting Standard 102 Section 1A small entities, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland. The financial statements are prepared in sterling which is the functional currency of the Union and rounded to the nearest £1. The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years unless otherwise stated.

#### 1.2 Going concern

The financial statements have been prepared on a going concern basis.

#### 1.3 Income

Income represents subscriptions received from members during the year, employer donations, income receivable from investments and monies on deposit.

Income is recognised to the extent that it is probable that the economic benefits will flow to the Union and the income can be reliably measured. Income is measured as the fair value of the consideration received or receivable.

#### 1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Computer equipment	33 1/3% Straight Line
Motor vehicles	25% Reducing Balance

#### 1.5 Investment property

Investment property is carried at fair value determined annually and derived from the current market rents and investment property yields for comparable real estate, adjusted if necessary for any difference in nature, location or condition of the specific asset. No depreciation is provided. Changes in fair value are recognised in the Statement of comprehensive income.

#### 1.6 Leasing

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to profit and loss account on a straight line basis.

#### 1.7 Stock

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell (net realisable value). Net realisable value is based on the estimated selling price less any estimated completion or selling costs.

#### 1.8 Employee Benefits

When employees have rendered service to the company, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service. The company operates a defined contribution pension scheme. Contributions are charged to the profit and loss account as they become payable in accordance with the rules of the scheme.

## AEGIS THE UNION

### NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2020

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#### 2. Operating deficit

	2020 £	2019 £
Operating deficit is stated after charging:		
Depreciation of tangible assets	818	970
Auditors' remuneration	4,560	3,600
	<u>4,560</u>	<u>3,600</u>

#### 3. Investment income

	2020 £	2019 £
Bank Interest	415	491
Rental Income	10,055	10,494
<b>Total investment income</b>	<u>10,470</u>	<u>10,985</u>

#### 4. Taxation

	2020 £	2019 £
<b>Domestic current year tax</b>		
U.K. corporation tax	1,443	1,240
Adjustment for prior years	-	-
<b>Total current tax</b>	<u>1,443</u>	<u>1,240</u>

# AEGIS THE UNION

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2020

### 5. Tangible fixed assets

	Investment Property £	Plant & Equipment £	Total £
<b>Cost</b>			
At 1 July 2019	184,751	16,918	201,669
Additions	-	1,108	1,108
Disposals	-	-	-
At 30 June 2020	184,751	18,026	202,777
<b>Depreciation</b>			
At 1 July 2019	-	16,025	16,025
On disposals	-	-	-
Charge for year	-	818	818
At 30 June 2020	-	16,843	16,843
<b>Net book value</b>			
At 30 June 2020	184,751	1,183	185,934
At 30 June 2019	184,751	893	185,644

### 6. Debtors

	2020 £	2019 £
Trade debtors	1,600	3,700
Other debtors	100,759	157,902
	<u>102,359</u>	<u>161,602</u>

## AEGIS THE UNION

### NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2020

#### 7. Creditors: amounts falling due within one year

	2020	2019
	£	£
Trade creditors	-	-
Taxation and social security	15,439	14,402
Other creditors and accruals	21,265	60,440
	<u>36,704</u>	<u>74,842</u>

#### 8. Statement of movements on reserves

	Reserves
	£
Balance at 1 July 2019	476,208
(Deficit) for the year	<u>(3,439)</u>
Balance at 30 June 2020	<u>472,769</u>

#### 9. Financial commitments

At 30 June 2020 the company had future minimum lease payments under non-cancellable operating leases as follows:

	2020	2019
	£	£
Not later than one year	1,211	-
Later than 1 year and not later than 5 years	23,527	29,280
Total	<u>24,738</u>	<u>29,280</u>

#### 10. Employees

The average monthly number of employees, including directors, during the year was as follows:

2020	2019
No	No
10	9

#### 11. Union Learn Scotland Development Fund

During the year to 30 June 2020 the Union was in receipt of a Development Fund of £20,000 from the STUC (2019: £20,000). All funding has been spent for this project in the year and all payments to third party training providers were made directly by STUC.

**AEGIS THE UNION**  
**MANAGEMENT INFORMATION**  
**FOR THE YEAR ENDED 30 JUNE 2020**

## AEGIS THE UNION

### INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 JUNE 2020

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<b>Turnover</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Union Dues	259,849	267,289
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Commissions receivable	103	564
Union Learning	331,730	352,343
Settlement agreements	14,800	7,900
Flat Rental income	10,055	10,494
	<u>786,037</u>	<u>804,590</u>
<b>Administrative expenses</b>	<b>(788,448)</b>	<b>(822,880)</b>
<b>Operating loss</b>	<b>(2,411)</b>	<b>(18,290)</b>
<b>Other interest receivable and similar income</b>		
Bank interest received	415	491
<b>Interest payable</b>		
Bank interest paid	-	-
Deficit before taxation	<u>(1,996)</u>	<u>(17,799)</u>

## AEGIS THE UNION

### SCHEDULE OF ADMINISTRATIVE EXPENSES

FOR THE YEAR ENDED 30 JUNE 2020

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	2020 £	2019 £
<b>Administrative expenses</b>		
Wages and salaries (excl. N.I.)	243,297	261,126
Employer's N.I. contributions	26,668	30,281
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Staff training	5,024	9,886
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